

**Holmes County-Washington County Joint Infrastructure Committee Meeting
Log Cabin - Bonifay
August 23, 2016 - 10:00 a.m.**

Participants:

Ashley Pettis	Holmes Co Development Commission	Hcdc1978@gmail.com
Roger Brooks	City of Bonifay	rogerbrooks@centurylink.net
Geri Gibson	City of Bonifay	cityofbonifay.jeri@embarqmail.com
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Raymon Thomas	Holmes Co Development Commission	hcdc.thomas@gmail.com
Jim Town	Washington County	Jim_bea@bellsouth.net
Russell Cole	City of Bonifay	racolejr@gmail.com
Susan Estes	Opportunity Florida	susane@opportunityflorida.com

A group met with DEO to discuss the recent denial of the grant application. DEO misunderstood the grant application. It was their impression that it was to decide whether or not there was a need for a project. Ted Everett will start speaking with other agencies to investigate what kind of technical assistance or funding can be provided. The project will be presented at the next Rural Economic Development Initiative (REDI) meeting. REDI is made up of 17 different state agencies by statute and they are tasked to provide streamlined assistance to rural areas by combining services and permitting. A project, such as this, with two counties and a city, should do well.

Jim Town told the group that four Requests for Proposals (RFP) will be published. The four RFPs are fairly similar and differ only in the purpose and in a few paragraphs. The purpose of the RFPs is to find people interested in working on the project long term. It is also important to begin validating costs in projections.

RFP 16-1: Legal Counsel & Related Services

RFP 16-2: Special District or Other Legal Entity Management & Accounting & Related Services

RFP 16-3: Engineering Consultant, Design, Construction Acceptance & Related Services

RFP 16-4: Corridor Planning, Comprehensive Plan, Land Development Code, Future Land Use Maps & Related Services

Town touched on several points in the RFPs:

RFP 16-1

Paragraph 1: Description of Work. Plans are to release the RFPs in September. Will include the financial background and a description of the entities involved

Paragraph 5: Scope of Services and Technical Requirements. This paragraph is the only one different in the four RFPs. It is a description of the needs for each of the RFPs. Legal will be engaged once the corridor is activated by the entities. The legal counsel will work for the planning committee. Experience with government and contract law will be required.

Paragraph 6: Proposal Due Dates and Time

Paragraph 8: Phases of the Project

Paragraph 9: Delivery of Proposals to Washington County Chamber

Susan Estes
Opportunity Florida