

I. Call to Order – Vice Chairman Erickson

Authority Vice Chairman Erickson (Holmes County) and Director Brooks (City of Bonifay) were in attendance.

II. Invocation – Director Brooks

III. Pledge of Allegiance – Director Brooks

IV. Public Comment – None

V. Minutes – M 1 Approval of the April 24, 2020 Board Meeting Minutes – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

VI. Consent Agenda

CA 1 – List of Invoices to be Paid – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

- NGN \$1,060.74
- GSG \$4,439.00
- GSG \$875.00
- NGN \$551.25
- GSG \$1,677.00
- GSG \$875.00
- NGN \$3,487.50 (Grant Eligible)
- NGN \$2,700.00 (Grant Eligible)

CA 2 – Approval of Raftelis Utility Rate and Consulting Services Agreement – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

CA 3 – Approval of Insurance Requests for Quotations – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

CA 4 – Other Items

VII. Finance and Administration

FA 1 – Monthly Financial Report: YTD Budget vs. Actuals through May 31, 2020

David DiLena requested to have the new Finance Director, Melvin Martinez, sign checks in place of one of the Board Members. The checks will be brought to a Member of the Board for final approval and additional signature.

FA 2 – Discussion of 2021 Budget Schedule and Need for Line of Credit and Other Cashflow Issues – **Tabled by Vice Chairman Erickson for further discussion at July 13, 2020 Board Meeting**

FA 3 – Appointment of Melvin Martinez as new Finance Manager – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

FA 4 – Other Items

VIII. Operations

OP 1 – Updated Project Schedule

Engineer, Jerry Connolly, presented the updated project schedule. The bid will be advertised on June 24, 2020 and will be closed August 12, 2020.

The permits for Constructing a Domestic Wastewater Collection/Transmission System and the General Permit for Construction of Water Main Extensions have been submitted and applied by the Florida Department of Environmental Protection.

OP 2 – Board Approval of Invitation to Bid – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

OP 3 – Other Items

IX. System Manager

SM 1 – Board Approval of Audit RFP– **Director Brooks, Vice Chairman Erickson (Motion Carried)**

SM 2 – Postponement of the August 10, 2020 Board Meeting to August 24, 2020 – **Director Brooks, Vice Chairman Erickson (Motion Carried)**

Staff recommended rescheduling the August 10, 2020 Board Meeting to accommodate the updated project schedule and bid selection process.

SM 3 – Other Items

X. General Counsel

GC 1 – Other Items

XI. Board

BD 1 – Other Items

XII. Adjourn – Director Brooks offered a motion to adjourn

Date Minutes Approved _____