

**I - Call to Order**

**II - Invocation**

**III - Pledge of Allegiance**

**IV - Public Hearing**

**PH 1** Adoption of Rate Resolution Establishing Retail Water & Wastewater Utility Rates, Fees, and Charges within the Authority's Service Area

- Evan read of the Rate Resolution to the board

**Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried**

**V - Minutes**

**M 1** Approval of the January 10, 2022, Board Meeting Minutes

**Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried**

**VI - Consent Agenda**

**CA 1** List of Invoices to be Paid

**Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried**

**CA 2** Other Items

**VII - Finance and Administration**

**FA 1** Finance Report: YTD Budget vs. Actuals through 01/31/2022

- Still on track for the planned expenses of this year

**FA 2** Other Items

**VIII - Operations**

**OP 1** Engineering/Project Status Update

- Not much work has been done since last month

- Need change order to be signed to get the contractor back on site

- Change order number 4 was approved at the last board meeting

**OP 2** Amendment to Work Authorization for Melvin Engineering for CEI Services

- Change order for the meter installation will be the standard price of \$17,000

- Grant funds run out in June

**Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried**

**OP 3** Other Items

**IX - System Manager**

**SM 1** Other Items

**X - General Counsel**

**GC 1** Wholesale Wastewater & Water Service Agreements Between the Authority and the City of Bonifay

- The rates are locked in

- The city has requested a change order instead of using the master meter while flows are low use the customer meter readings.
- Master meter will still be installed
- Once flows are high, they will shift to the master meter
- About an \$1,500 cost to the city for line flushing (per year)
- Agreements are 30 year terms that allow either the city or the party to terminate for convenience with a 2 year notice period
- The City of Bonifay has the right to switch it back to the original contract of 30 year terms but it is up to the board if they want to keep it that way
- The agreement includes a provision to renegotiate the rates every two years
- If 3 or 4 years is more appropriate, that offer can be taken to the city
- Find alternative funding sources
- Total investment for water plant and well and permitting would be less than two million dollars
- It was decided to leave the provision to renegotiate the rates as two years

**Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried**

**GC 2** Other Items

**XI - Board Items**

**BD 1** Other Items

**XI- Adjourn - Chairman Hawkins offered a motion to adjourn.**

March 14, 2022  
Date Minutes Approved