

I - Call to Order

II - Invocation

III - Pledge of Allegiance

IV - Public Hearing

V - Minutes

M 1 Approval of the February 14, 2022, Board Meeting Minutes

Moved by Chairman Erickson/Mr. Hawkins Seconded by Mr. Brooks- Motion Carried

VI - Consent Agenda

CA 1 List of Invoices to be Paid

Moved by Chairman Erickson/Mr. Hawkins Seconded by Mr. Brooks- Motion Carried

CA 2 Other Items

VII - Finance and Administration

FA 1 Finance Report: YTD Budget vs. Actuals through 02/28/2022

- Melvin discusses the budget. He said we are still on track for the planned expenses of this year.

FA 2 Audit Presentation

The auditor (James Halleran) did an overview of the audit for year ended on September 30, 2021.

- Melvin stated that in September and October 2021 the invoice was not in the final agenda that was presented to the board. It was approved at the meetings without the backup documents.
- Tammy and Melvin will work closely together to make sure all backup documents are included in the final board meeting agenda packet.

Moved by Chairman Erickson/Mr. Hawkins Seconded by Mr. Brooks- Motion Carried

FA 3 Other Items

VIII - Operations

OP 1 Engineering/Project Status Update – Verbal update by Jerry Connolly

- Jerry: not much work has been done since last month
- Change order# 4 was approved at the last month board meeting
- On that side it holds water, this will need to be filled with dirt. The engineers will have to haul in several loads of dirt to fill the wet area.
- Mr. Brooks asked if the meter has been ordered – not at this time. Jerry will check with Jake and give a status update at the next board meeting

Moved by Chairman Erickson/Mr. Hawkins Seconded by Mr. Brooks- Motion Carried

OP 2 Amendment to Work Authorization for Melvin Engineering for CEI Services

- Change order for the meter installation will be the standard price of \$17,000
- Grant funds will run out in June 2022

Moved by Chairman Erickson/Mr. Hawkins Seconded by Mr. Brooks- Motion Carried

OP 3 Other Items

IX - System Manager

SM 1 Other Items

X - General Counsel

GC 1 Wholesale Wastewater & Water Service Agreements Between the Authority and the City of Bonifay

- Service will begin on a date agreed upon by Authority and City
- Authority will collect impact fees from all new connections at the rates established by the city
- Authority is responsible for operation and maintenance of facilities on its side of connection point, and the city, theirs
- The city has requested the termination for convenience notice period to be three years instead of two; renegotiation of rates every three years; and for Authority to impose pretreatment/grease management standard on customers.
- Water and Wastewater Agreements were approved.

Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried

GC 2 Board Discussion Regarding Revenue Sharing Interlocal Agreement Between the Authority, Washington and Holmes County

- The Interlocal Agreement was approved by the Authority and Washington County in January, however in February, Holmes County has some questions about the contract. This item will be discussed at the April board meeting and workshop.
- Because all three parties did not agree, this item was not approved and will be carried to the next meeting.

Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried

GC 3 Board Consideration of Renewal of Contract for Professional Consulting Services between the Authority and Dewberry Engineering

- The request for an extension to Dewberry Engineers' contract was approved.
- The contract was extended to April 8, 2023

Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried

GC 4 Board Consideration of Renewal of Contract for Professional Consulting Services between the Authority and Melvin Engineering

- The extension of David H. Melvin's Contract was approved through May 13, 2023.

Moved by Chairman Hawkins/Erickson; Seconded by Mr. Brooks- Motion Carried

GC 5 Other Items

XI - Board Items

BD 1 Other Items

XI- Adjourn - Chairman Hawkins offered a motion to adjourn.