

- I. Call to Order**
- II. Invocation** – Tray Hawkins, Chairman
- III. Pledge of Allegiance** – Tray Hawkins, Chairman
Authority Chairman Tray Hawkins (Washington County); Jeff Good (Holmes County)
Dr. Emily McCann (City of Bonifay) – All members were present.
- IV. Citizens to Be Heard** - None
- V. Minutes**
- M 1** Approval of February 13, 2023, Board Meeting Minutes - **Moved by Chairman Hawkins/ Seconded by Mr. Good - Motion Carried**
- VI. Consent Agenda**
- CA 1** List of Invoices to be Paid
- Rita Odom presented the budget to the board that the budget is on track as projected.
 - The authority received a check from Holmes County for revenue sharing in the amount of \$60,000
 - Chairman Hawkins stated that an invoice and check for Washington County for revenue sharing were mailed to the 79 Corridor Authority for \$60,000
- CA 2** Other Items
- VII. Finance and Administration**
- FA 1** Finance Report: YTD Budget vs. Actuals through 03/31/2023
- FA 2** Other Items
- The audit report will be on the May board meeting agenda
- VIII. Operations**
- OP 1** Approval of Contractor to Construct Sewer Lateral
- Mr. Sheets and Evan Rosenthal meet with Dr. Hawkins and his engineering firm. He requested that we get additional quotes for the cost of the Lateral.
 - We have two quotes. We have one for \$33,000 US Water that came back with their final quote and the other one with Thurman Construction for \$38,500. The US Water for \$33,000. We would use that number and meet with Dr. Hawkins and his engineering firm to work out an agreement and the reimbursement fees. They won't need the water until November
 - We will meet with the doctor with the board's approval of the cost of the US Water quote and work out the reimbursement agreement
 - The grant paid all materials that go in the lateral. Dr. Hawkins would pay for the boring of the line and then the installation, and we would work out a reimbursement agreement with Dr. Hawkins when other customers connected on that side of the road. He would get reimbursed for the capacity fees
 - Evan Rosenthal NGN: I want to be clear on the board's directions to meet with Dr. Hawkins again to negotiate an agreement
 - Chairman Hawkins: Yes, and bring the terms of the agreement back to the board
- OP 2** Other Items
- IX. System Manager**

SM 1 Discussion of the 2023 Proposed Bi-Monthly Board Meeting Schedule

- Robert Sheets: present to the board that the next meeting is scheduled for June 12th.
- We need to have a board meeting in May due to the pending issues; we need to bring the agreements with US Water and Carr Riggs to the board.
- Dr. Emily McCann; is unavailable on Mondays; the meetings will be on the second Wednesday of bi-monthly meetings.

SM 2 Status Update - Revenue Sharing Interlocal Agreement Between the Authority, Holmes and Washington Counties

- Washington County BOCC approved the invoice for payment for the revenue sharing

SM 3 Update on Joint Workshop

- Chairman Hawkins, the city of Bonifay, did you discuss the pending date for a joint workshop?
- Dr. Emily McCann; the city has not met since the council change. This will be added as an agenda item for discussion.
- Jeff Good: the first Tuesdays of each month are Holmes County commissioner meetings
- Evan Rosenthal: suggested that the joint workshop and board meeting be held on May 10th at 9:00 a.m.
- All future board meetings will move from the second Monday to the second Wednesday.

SM 4 Board Direction Concerning Potential Contract with US Water for General Manager Services

- Chairman Hawkins asked GSG to I bring back a job description
- This item will be discussed at the May 10th workshop and board meeting

SM 5 Other Items

X. General Counsel

GC 1 Board Direction Concerning Board Clerk Services

- This item will be discussed at the May 10th workshop and board meeting

GC 2 Board Direction Concerning RFQ 22-2 Financial, Accounting, and Budget Services

- Evan Rosenthal, NGN; the financial services RFQ was put out to the public in late 2022
- The board received two (2) responses from Carr Riggs & Ingram and Trinity Financial Group
- Carr Riggs ranked the highest out of the two (representatives with Carr Riggs & Ingram in attendance at the board meeting)
- Board wants to move forward with Carr Riggs. We would issue a Notice of award after the notice ad runs. We can negotiate a contract with Carr Riggs & Ingram and bring it back to the board for approval at the next meeting.
- This item will be further discussed at the May 10th workshop and board meeting.

GC 3 Other Items

XI Board Items

BD 1 Other Items

Adjourn – Chairman Hawkins offered a motion to adjourn.

May 10, 2023
Date Minutes Approved