

- I. **Call to Order** Tray Hawkins, Chairman
- II. **Invocation** – Tray Hawkins, Chairman
- III. **Pledge of Allegiance** – Tray Hawkins, Chairman  
Authority Chairman Tray Hawkins (Washington County); Jeff Good (Holmes County)  
Dr. Emily McCann (City of Bonifay) – All members were present.
- IV. **Citizens to Be Heard** None
- V. **Minutes**
  - M 1 Approval of April 10, 2023, Board Meeting Minutes

**Chairman Hawkins offered a motion, Moved by Dr. Emily McCann/ Seconded by Jeff Good – Motion Carried**

- VI. **Consent Agenda**
  - CA 1 List of Invoices to be Paid
  - CA 2 Other Items

**Chairman Hawkins offered a motion, Moved by Dr. Emily McCann/ Seconded by Mr. Good – Motion Carried.**

- VII. **Finance and Administration**
  - FA 1 Finance Report: YTD Budget vs. Actuals through 04/30/2023
    - Rita Odom, GSG: discuss the budget and present to the board that the budget is on track as projected
  - FA 2 Audit Presentation
    - The Auditor (James Halleran) presented to the Board the audit for this year ended: on September 30, 2022
  - FA 3 Other Items
- VIII. **Operations**
  - OP 1 Status update on Sewer Lateral
    - Mr. Sheets and Evan Rosenthal meet with Dr. Hawkins and his engineering firm to work out an agreement and the reimbursement fees. They won't need the water until November 1<sup>st</sup>.
    - Further discussion on this item will be at the June board meeting
  - OP 2 Other Items
- IX. **System Manager**
  - SM 1 Discussion of the 2023 Proposed Bi-Monthly Board Meeting Schedule
    - Robert Sheets: GSG said the board needs to meet in June to discuss the preliminary budget.
    - Chairman Hawkins agreed to hold a meeting on June 14
    - - This item will be discussed further at the June Board meeting

**SM 2** Status Update - Revenue Sharing Interlocal Agreement Between the Authority, Holmes and Washington Counties

- Robert Sheets stated to the board that we received the check from Holmes County revenue sharing for 60,000; the board has not received any funds from Washington County
- Tray Hawkins will follow up with his accounts payable department to see when and where the check was mailed.

**SM 3** Other Items

**X. General Counsel**

**GC 1** Board Direction Concerning Board Clerk Services

- Mr. Evan Rosenthal provided to the board that the Board Clerk Services RFP response from the City of Bonifay would do this service for \$15,000 per year
- The City at the May board meeting stated that they would negotiate their fee
- Dr. Emily McCann and the City attorney Michelle Jordan brought their new fee structure to the board and presented it to the board for the board services duties, etc. Meeting minutes, Handling all advertisements, and being the board custodian.
- City of Bonifay \$4,500 per month, plus \$1,000 per month retainer = \$13,500 (fee-based on three Board meetings at \$3,500 per meeting and the \$1,000/mo. retainer)
- The City had several options: Dr. McCann stated that it could do this independently and suggested doing away with the Authority by transferring its utility facilities to the City of Bonifay.
- The city of Bonifay will be the Board Clerk of the Corridor effective July 1, 2023

**Chairman Hawkins offered a motion, Moved by Dr. Emily McCann/ Seconded by Mr. Good – Motion Carried**

**GC 2** Board Direction Concerning RFQ 22-2 Financial, Accounting, and Budget Services Between the Authority and US Water

- The board approved the contract with US Water

**Chairman Hawkins offered a motion, Moved by Dr. Emily McCann/ Seconded by Mr. Good – Motion Carried**

**GC 3** Amendment to US Water Contract for Provision of General Management Services

- Evan Rosenthal, present to the board to approve Amendment 1 to US Water's Contract to US Water to provide General Management Services and Provide Direction on the Schedule for Transitioning Management Services from GSG to US Water.
- The board approved, Amended, and Restated the operation services agreement between The Authority and US Water with an effective date of July 1, 2023

**Chairman Hawkins offered a motion, Moved by Dr. Emily McCann/ Seconded by Mr. Good – Motion Carried.**

**GC 4** Other Items

**XI Board Items**

**BD 1** Other Items

**Adjourn – Chairman Hawkins offered a motion to adjourn.**

*June 14, 2023*  
Date Minutes approved