

Highway 79 Corridor Project

Board Meeting Minutes

Wednesday, September 13, 2023

- I. Invocation was given by Board Chair Tray Hawkins
- II. Pledge (No Flag)
- III. Citizens to be Herad – None
- IV. Minutes –

M 1: Motion to Approve Board Minutes of the July 12, 2023 Board Meeting by Jeff Good, second by Tray Hawkins. Motion carried 2-0.

V. Consent Agenda

CA 1: Motion to approve Invoices to be paid by Jeff Good, second by Tray Hawkins. Motion carried 2-0.

VI. General Counsel

GC 1: Discussion update and direction on the Board Clerk Position. Board Chair Hawkins advised that the Washington Co. Clerk's office had agreed to assume the Board Clerk position effective October 1, 2023 at no cost.

Motion by Jeff Good to award the Board Clerk Services to Washington Co. Clerks Office effective October 1, 2023 and to terminate the City of Bonifay Board Clerk Services Effective October 1, 2023. Motion carried 2-0.

VII. Finance and Administration

FA 1: Jessica Swanson with CRI went over the Finance Report: YTD Budget vs. Actuals for 2023 showing the actuals as of August 31, 2023 to be (\$12,229), and the Projected Year End to be (\$27,145).

FA 2: Revenue Sharing Interlocal Agreements with Washington/Holmes Counties for FY23-24. The amount for each County for the next FY is \$60,000 each. Holmes County Commissioner Jeff Good advised that he did not foresee Holmes County being able to fund the Holmes County contribution for a full year, and stated that he had understood that the City of Bonifay might take over, Board Attorney Evan Rosenthal advised that both FDOT and DEO had stated that it could be done, but there were some hoops to jump through and it could take a few months for it to be done. Mr. Good was advised by Mr. Hawkins that

only one-half of the contribution would be required on October 1, 2023, and the other one-half would not be due until April 1, 2024.

FA 3: Public Hearing and Final Budget Adoption for FY2023-2024.

There were no comments during Public Hearing.

Resolution was read to Adopt the Final Budget for Fiscal Year 2023-2024 Option #2

Motion to approve by Jeff Good, second by Tray Hawkins. Motion carried 2-0.

FA 4: Discussion regarding processing of invoices and payment of checks. Both Chairman Hawkins and Ms. Swanson agreed that it is working well the way it is.

FA 5: Other Items: None

VIII. Operations

OP 1: None

IX. System Manager

SM 1: None

X. General Counsel

GC 2: Evan Rosenthal gave an update from FDOT regarding the ability to transfer the utility assets of the 79 Corridor Project to the City of Bonifay stating that the transfer must provide that the transfer of the facilities does not violate or diminish the purpose and benefits of the scope of work awarded through the Legislature funding. And the transfer must set forth that future ownership, use and maintenance of the facilities, will be consistent with the authorized purpose of the funding noted Legislature funding. This requirement must survive any future transfers to ensure the public purpose and taxpayer benefit is continued throughout the life of the facilities.

GC 3: Update from City of Bonifay Concerning Assumption of Grant Applications

The City of Bonifay hopes to have an answer to the Board at the next 79 Corridor Project Board meeting.

GC 4: Hawkins Sewer Lateral Installation Agreement

Jeff Good made a motion to sign the agreement, second by Tray Hawkins.
Motion carried 2-0.

GC 5: Approval of Work Authorization for US Water to Construct Wastewater Lateral, Contingent on receipt of funding from Hawkins Family Medicine.

Motion by Jef Good, second by Tray Hawkins. Motion carried 2-0.


GC 6: Approval of Work Authorization for Dewberry Engineering to Perform Construction Engineering Inspection (CEI) for Construction of Wastewater Lateral, Contingent Upon Receipt of Funding from Hawkins Family Medicine.

Motion by Jeff Good, second by Tray Hawkins. Motion carried 2-0.

X1. Board Items

BD 1: Other Items

Next Meeting will be the 3rd Wednesday of November 11/15/23 @ 10AM


09/13/2023